



## Parent Liaison Officer at The Village School

Are you looking for the next step in your career? Are you passionate about making a difference to the lives of young people? If so, The Village School could be the place for you.

Compass Learning Partnership Multi Academy Trust is a Special Multi-Academy Trust comprising of two schools and a 16-25 provision. It is committed to running high quality, high achieving schools that give our children and young people the chance in life they deserve. Both schools within the Trust are graded as Outstanding by Ofsted.

Students at all school within the Trust are at the heart of everything that the school does, education to all students to support outstanding progress and get the chances in life they deserve.

The Village School is seeking to appoint an enthusiastic, hardworking, and committed School-Parent Liaison Officer to join the team. The candidate will be responsible for providing operational support in attendance, maintaining standards, and providing high quality support to parents. They will take a lead on transitional arrangements for students and be responsible for ensuring that the transition process is supported successfully from start to end.

We are looking for a dedicated and enthusiastic person who:

- Has a passion for helping pupils thrive and meet their full potential.
- Has a friendly manner and can communicate effectively with students, parent, staff and external agencies.
- Can work effectively as part of a team but can also work independently using their own initiative.
- Has experience of working in a similar specialist area.

### Additional benefits include:

- Excellent on-site facilities.
- Excellent CPD programme.
- Pension Scheme – generous employer contribution.
- Employee Assistance Programme.
- Wellbeing day

Refer to the job description for full details of the role.

If you would like more information about the school, please visit our websites, <https://www.tvs.brent.sch.uk/> and <https://www.compasslp.co.uk/> or contact [hr-tvs@compasslp.co.uk](mailto:hr-tvs@compasslp.co.uk). If you would like to visit the school, please let us know.

***We are committed to safeguarding and promoting the welfare of young people and expect all staff and volunteers to share in this obligation. The successful candidate will be required to undertake an enhanced disclosure by the DBS and all checks in relation to KCSIE September 2024 will be carried out.***